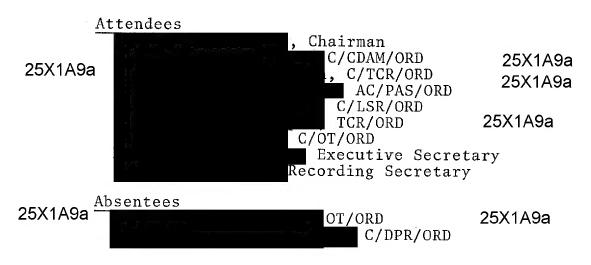
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CAREER SERVICE PANEL
OFFICE OF RESEARCH AND DEVELOPMENT
4 November 1974



- 1. The meeting was called to order at 1340 hours by the Chairman.
- 2. The following item was added to the Agenda for November 4, 1974, under NEW BUSINESS:
 - a. Request for Future Assignment Consideration25X1A9a
- 3. The minutes of 7 October 1974 were accepted by the CSP as written.
- 4. discussed the new format of the CSP minutes. He told the Panel members that if they feel an essential point has been deleted from the condensation of the minutes, they should so inform him, and it will be incorporated into the minutes.

	monthly	report. (C	Support <u>OPY ATTA(</u>	Branch/M CHED)	S/ORD sur	omitted his	
25X1A9a	NOTED:	52000000			DATE:	11/27/74	
		6					

E2 IMPDET CL BY 464869

EYES ONLY

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EYES ONLY

	25X1A9a				
25X1A9a	6. The Panel noted that to go on LWOP for one year. It is stated it has not been approved as of this date. The Panel asked for reasons in making the request. The Panel was told that wanted to join private industry so that he might				
	keep current with and get directly involved with basic 25X1AQ2				
	ability of a slot when returns, and the procedures 25X1A9a				
25X1A9a	that are followed on reinstating someone who has been in a LWOP status. Stated if the LWOP is granted the Agency - not ORD or the Directorate - is obligated to offer the employee when he returns a job equal or comparable				
	also stated that employees in LWOP status are put into the Development Complement thus releasing the slot they occupy, but ORD is responsible for the employee as far as on board total is concerned.				
25X1A9a	NOTED: DATE: $1/22/7$				
25X	1A9a 7. reported that the Special Panel had reviewed 25X1A9a				
	two actions. The D/ORD had approved the Quality Step Increase recommendation for Secretary Steno, LSR/ORD, GS-07. The Promotion Recommendation for Clerk Typist, TCR/ORD, from GS-04 to GS-05 would be sent to the D/ORD				
25X1A9a	NOTED: DATE:				
25X1A9a					
25X1A9a	by Committee Chairman, in cooperation with Discussion covered slots to				
	accommodate rotation, middle level positions (GS-09 to GS-11) for personnel or applicants, and methods that could be used to create a semi-professional slot such as downgrading a professional slot and appeading a secretarial slot.				
25X1A9a	NOTED: DATE:				
	9. The EEO report was approved by the Panel with changes made in 5.b. to include American Indians and other minorities, and 5.d. to attempt to identify functions and activities for middle level positions (GS-09 to GS-11) for personnel or applicants.				
25X1A9a	APPROVED: DATE: 11/22/74				
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	25X1A9a 25X1A9a	
25X1A9a	for the promotion of Res., OT/ORD, from GS-13 to GS-14. The Panel concurred unanimously.	
20/1/494	APPROVED: DATE: 11/22/74	
	11. Promotion requests with more specificity were requested for future promotions by some members.	
25X1A9a	NOTED: DATE: 11/22/74	
25X1A9a	12. The Panel used the Ranking List prepared for the GS-14's in September 1974 to form Groups A, B, and C in accordance with the ORD Comparative ranking definitions in order to prepare information for the official records.	324
	NOTED: DATE:	057440-
25X1A9a	13. The Panel concurred that the following personnel	25X1A9a
	would be listed in the "A" category:	$\dot{\tilde{\epsilon}}$
25X1A9a	APPROVED: DATE: 1/22/74	
25X1A9	Pa 25X1A9a in the	25X1A9a
	"C" category. He stated that was in a LWOP status and in view of the slot situation would be a potential assignment of the problem when he returned. Again	ent
25X1A9a	cedures followed by the Agency on people who return from LWOP. He also added that if there is total failure in placing the	25/1/1/34
	employee by ORD, DD/S&T, D/PERS and the four Directorates, an employee could be surplussed. tabled a motion to	25X1A9a —
	place in the "C" category until could be present to represent his case.	
	CSP meeting around 1500 hours.) (AT A SPECIAL MEETING OF THE CSP ON 5 NOVEMBER, THE CSP DECIDED NOT TO PLACE IN THE "C" CATEGORY.)	
25X1A9a	NOTED:	25X1A9

Approved For Release 130 April 147-141-79-00317A000200010005-3 EYES ONLY 25X1A9a

15.

	15. postponed discussion on Item 6 of the Agenda, Rotation, and Item 8, Comparative Rating Definitions until the next regular CSP meeting.
25X1A9a 25X1A9a 25X1A9a	16. The Panel reviewed a memorandum prepared by GS-15, LSR/ORD requesting future assignment consideration. After discussion, stated he would ask of the memorandum. by the memorandum and the D/ORD has reviewed the memorandum, it would be gransmitted to the DD/S&T Career Board for further consideration. GREVISED COPY ATTACHED)
25X1A9a	NOTED: DATE: ri/2r/74 17. The meeting adjourned at 1600 hours.
	25X1A9a 20 November 1974 Date Executive Secretary
25X1A9a	Career Service Panel/ORD 3 Attachments 1. Report from C/SB/MS/ORD 2. EEO Report 3. memo (Revised)
	APPROVED:
25X1A9a	

Chairman, Career Service Panel/ORD

20 Nov 1974 Date